



Fire Industry Association

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FIRE RISK ASSESSMENT AND YOUR OBLIGATIONS AS AN EMPLOYER

1. LEGISLATION GOVERNING THE WORKPLACE

The legislation listed below requires you as an employer to ensure the work place conforms in terms of fire safety. Centre to your fire safety is your fire risk assessment. As the legislation has been in place for some years many employers engage a specialist risk assessment company to perform this service on their behalf:

- The Fire Precautions Act 1971
- The Fire Precautions (workplace) Regulations 1997 (as amended in 1999)
- Building Regulations
- Health And Safety At Work Act

2. KEY RESPONSIBILITIES UNDER WORKPLACE REGULATIONS

- Adequate means of detection and warning of fire
- Provision of appropriate fire fighting equipment
- Adequate means of evacuation from the building
- Provision for maintenance and testing of fire equipment
- Regular staff training on procedures to be adopted in the event of a fire
- A written Emergency plan

3. WHY FIRE RISK ASSESSMENT?

- UK Government legislation requires it
- Fire precautions (workplace) regulations amended 1999 requires it
- Key requirements in terms of maintaining a workplace safe from fire
- A proactive approach to fire safety will save lives

4. WHO IS REQUIRED TO CARRY OUT FIRE RISK ASSESSMENT

- All companies employing people
- When 5 employees or more the assessment must be written

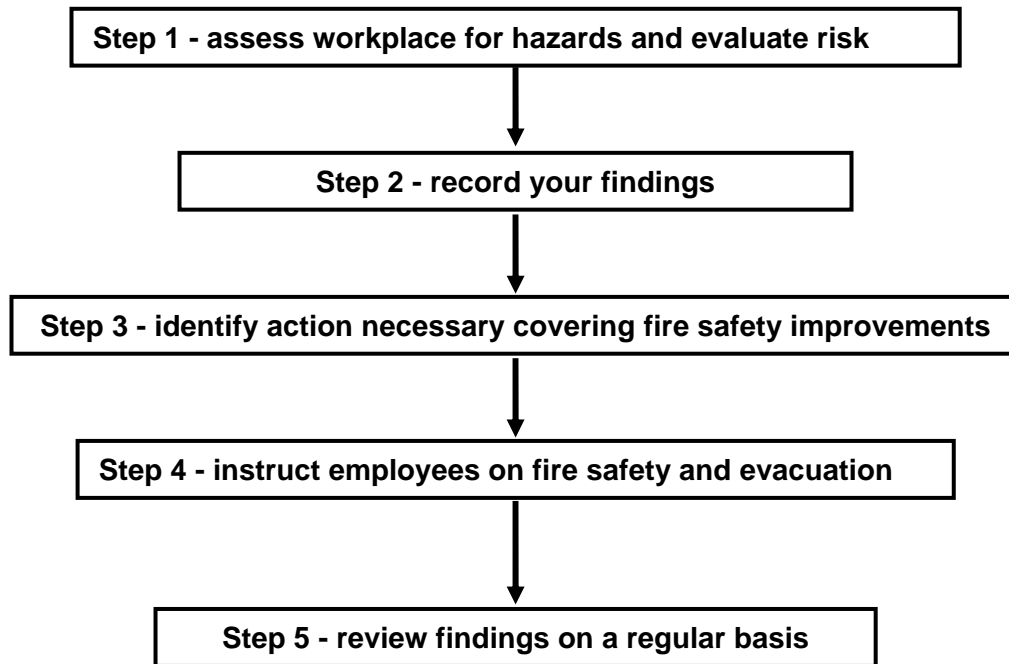
5. FIRE RISK ASSESSMENT – KEY ISSUES

- Adequate means of detection and warning of fire
- Provision of appropriate fire fighting equipment
- Adequate means of evacuation from the building
- Provision for maintenance and testing of fire equipment
- Regular staff training on procedures to be adopted in the event of a fire
- Emergency plan

6. THE FIRE RISK ASSESSMENT PROCESS

Fact File No 0019

The Key steps for carrying out a fire risk assessment are given below:



7. FURTHER INFORMATION

Further information can be obtained from the following:

- **The Fire Precautions Act 1971**
This is available from the Stationery Office Website: <http://www.hmsso.gov.uk>. Click on Legislation, then United Kingdom, then Statutory Instruments then the relevant year and SI number.
- **The Fire Precautions (workplace) Regulations 1997 (as amended in 1999) SI 1997 No.1877**
This is available from the Stationery Office Website: <http://www.hmsso.gov.uk>. Click on Legislation, then United Kingdom, then Statutory Instruments then the relevant year and SI number.
- **For Approved Documents supporting the Building Regulations 2000:**
<http://www.odpm.gov.uk> then click on Subject Index then Construction Legislation, then Building Regulations 2000, then Approved Documents.
- **The Management of Health and Safety at Work Regulations 1999 SI 199 No. 3242**
This is available from the Stationery Office Website: <http://www.hmsso.gov.uk>. Click on Legislation, then United Kingdom, then Statutory Instruments then the relevant year and SI number.

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